

[View the video of the entire meeting](#)

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
REGULAR COUNCIL MEETING MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
AND VIA ELECTRONIC COMMUNICATION FACILITIES
MARCH 27, 2023**

Council: Mayor M. Sager and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Thompson, and L. Watt. Councillor S. Snider attended the hearing via electronic communication facilities.

Staff: R. Bartlett, Chief Administrative Officer; M. Panneton, Director, Legislative Services/Corporate Officer; J. Bailey, Director, Planning & Development Services; C. Boy, Deputy Director, Financial Services; H. Keith, Senior Manager, Climate Action & Environment; and P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer.

CALL TO ORDER

1. The meeting was called to order at 8 p.m.

APPROVAL OF AGENDA

2. **Approval of March 27, 2023 Regular Council Meeting Agenda**

MOVED by Cassidy, seconded by Thompson:

THAT the March 27, 2023 regular Council meeting agenda be approved as circulated.

CARRIED

ADOPTION OF MINUTES

3. **Adoption of Council Meeting Minutes**

MOVED by Gambioli, seconded by Lambur:

THAT

1. the minutes of the February 27, 2023 regular Council meeting and the March 6, 2023 special (open session) and regular Council meetings and public hearing be adopted as circulated; and
2. the Summary of the March 6, 2023 Public Hearing (regarding proposed: Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5222, 2022; and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5223, 2022 for 671, 685 & 693 Clyde Avenue and 694 Duchess Avenue) be approved.

CARRIED

REPORTS

4. Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023 and Proposed 2023 Phase 1 Capital Funding Project (File: 1610-20-5236/5237)

Council members commented.

MOVED by Gambioli, seconded by Lambur:

THAT proposed “Five-Year Financial Plan Bylaw No. 5236, 2023” be read a first, second, third time.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT proposed “Parkland Development Cost Charge Reserve Fund Expenditure Bylaw No. 5237, 2023” be read a first, second, third time.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriation be made from the Capital Facilities Fund to fund 2023 Phase 1 Capital Projects:

Capital Facilities Fund	
Asset Preservation	
Facilities Projects	6,547,809
Grounds and Parks	820,000
Regular Asset Maintenance	
Facilities Projects	190,000
Strategic Investment	
Facilities Projects	295,000
Previously Approved Projects	535,045
Capital Facilities Fund Total	8,387,854

and that these funds be available until December 31, 2024, and any funds unused at that time be returned to the Capital Facilities Fund, be approved.

Staff responded to a Council member’s questions and a Council member commented. The question was called on the motion.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriation be made from the Capital Infrastructure Reserve Fund to fund 2023 Phase 1 Capital Projects:

Capital Infrastructure Reserve Fund	
Asset Preservation	
Grounds and Parks	555,000
Health & Safety	
Grounds and Parks	480,000
Transportation Infrastructure	50,000
Regular Asset Maintenance	
Grounds and Parks	150,000
Transportation Infrastructure	2,847,000
Strategic Investment	
Transportation Infrastructure	150,000
Previously Approved Projects	745,653
Capital Infrastructure Reserve Fund Total	4,977,653

and that these funds be available until December 31, 2024, and any funds unused at that time be returned to the Capital Infrastructure Reserve Fund, be approved.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriations be made from the Capital Equipment Reserve Fund to fund 2023 Phase 1 Capital Projects:

Capital Equipment Reserve Fund	
Asset Preservation	
Equipment	31,332
IT Hardware and Software	125,000
Health & Safety	
Equipment	8,400
Grounds and Parks	35,000
Innovation	
Equipment	10,000
Regular Asset Maintenance	
Equipment	137,900
Fleet - Vehicle and Heavy-Duty Equipment	1,570,500
IT Hardware and Software	500,000
Strategic Investment	
Equipment	99,265
Fleet - Vehicle and Heavy-Duty Equipment	66,000

IT Hardware and Software	750,000
Previously Approved Projects	488,144
Capital Equipment Reserve Fund Total	3,821,541

and that these funds be available until December 31, 2024, and any funds unused at that time be returned to the Capital Equipment Reserve Fund, be approved.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriation be made from the Environmental Reserve to fund 2023 Phase 1 Capital Projects:

Environmental Reserve	
Regular Asset Maintenance	
Fleet - Vehicle and Heavy-Duty Equipment	168,000
Strategic Investment	
Fleet - Vehicle and Heavy-Duty Equipment	29,000
Grounds and Parks	150,000
Innovation	
Fleet - Vehicle and Heavy-Duty Equipment	60,000
Environmental Reserve Total	407,000

and that these funds be available until December 31, 2024, and any funds unused at that time be returned to the Environmental Reserve Fund, be approved.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriation be made from the Community Amenity Contributions (CACs) – Community Serving Reserve to fund 2023 Phase 1 Capital Projects:

CACs – Community Serving Reserve	
Asset Preservation	
Grounds and Parks	800,000
CACs – Community Serving Reserve Total	800,000

unused at that time be returned to the CACs – Community Serving Reserve, be approved.

Council members commented. The question was called on the motion.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriation be made from the Water Reserve Fund to fund 2023 Capital Projects:

Water Reserve Fund	
Water Utility Capital Program	7,900,000
Previously Approved Projects	616,847
Water Reserve Fund Total	8,516,847

and that these funds be available until December 31, 2024, and any funds unused at that time be returned to the Water Reserve Fund, be approved.

CARRIED

MOVED by Gambioli, seconded by Lambur:

THAT the following appropriations be made from the Sewer and Drainage Reserve Fund to fund 2023 Capital Projects:

Sewer and Drainage Reserve Fund	
Sewer and Drainage Utility	
Sanitary Capital Program	5,242,000
Storm Capital Program	5,491,000
Previously Approved Projects	4,014,725
Sewer and Drainage Reserve Fund Total	14,747,725

and that these funds be available until December 31, 2024, and any funds unused at that time be returned to the Sewer and Drainage Reserve Fund, be approved.

CARRIED

5. Draft Urban Forest Management Plan and Next Steps (File: 0332-04)

A Council member commented.

MOVED by Lambur, seconded by Cassidy:

THAT the report from the Senior Manager of Climate Action & Environment, dated March 15, 2023 and titled Draft Urban Forest Management Plan and Next Steps, be received for information.

CARRIED

MOVED by Lambur, seconded by Cassidy:

THAT staff commence public engagement on the draft Urban Forest Management Plan attached as Appendix A to the report from the Senior Manager of Climate Action & Environment dated March 15, 2023 and titled Draft Urban Forest Management Plan and Next Steps.

A Council member commented. The question was called on the motion.

CARRIED

6. Unfinished and Derelict Properties (File: 2500-01)

Council members commented.

MOVED by Thompson, seconded by Watt:

THAT the report dated March 12, 2023 titled Unfinished and Derelict Properties be received for information.

CARRIED

7. Extending the Temporary Outdoor Business Area Program (File: 1610-20-5247)

MOVED by Watt, seconded by Cassidy:

THAT to provide flexibility for businesses transitioning from temporary to longer-term patios, and to support the local economy, the District's temporary outdoor business areas program be extended in alignment with BC's Liquor and Cannabis Regulation Branch (LCRB) regulations, until December 31, 2024.

CARRIED

MOVED by Watt, seconded by Cassidy:

THAT proposed "Fees and Charges Bylaw No. 5199, 2022, Amendment Bylaw No. 5247, 2023" be read a first, second and third time.

CARRIED

BYLAWS

8. Proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5081, 2023 (325 Keith Road) (File: 1610-20-5081)

This item was not considered as the March 27, 2023 public hearing (regarding proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5081, 2023 for 325 Keith Road) was adjourned to May 8, 2023.

9. **Proposed: Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5222, 2022; and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5223, 2022 (671, 685, and 693 Clyde Avenue and 694 Duchess Avenue)**
(File: 1610-20-5222/5223)

MOVED by Lambur, seconded by Gambioli:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5222, 2022" be read a second time.

Council members commented. The question was called on the motion.

CARRIED

Councillors Cassidy and Thompson voted in the negative

Staff confirmed that Councillor Cassidy, who was absent from the March 6, 2023 public hearing, was entitled to vote in respect of the bylaws as Councillor Cassidy had both watched the recording of the hearing and read the public hearing summary report.

MOVED by Lambur, seconded by Gambioli:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5222, 2022" be read a third time.

CARRIED

Councillors Cassidy and Thompson voted in the negative

MOVED by Lambur, seconded by Gambioli:

THAT proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5223, 2022" be read a second time.

CARRIED

Councillors Cassidy and Thompson voted in the negative

MOVED by Lambur, seconded by Gambioli:

THAT proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5223, 2022" be read a third time.

CARRIED

Councillors Cassidy and Thompson voted in the negative

10. **Proposed Consumption of Liquor in Public Places Bylaw No. 5118, 2021, Amendment Bylaw No. 5228, 2023** (File: 1610-20-5228)

MOVED by Cassidy, seconded by Watt:

THAT proposed "Consumption of Liquor in Public Places Bylaw No. 5118, 2021, Amendment Bylaw No. 5228, 2023" be adopted.

A Council member commented. The question was called on the motion.

CARRIED

11. Proposed West Grebe Islet Park Dedication Bylaw No. 5226, 2023
(File: 1610-20-5226)

MOVED by Thompson, seconded by Cassidy:

THAT proposed “West Grebe Islet Park Dedication Bylaw No. 5226, 2023” be adopted.

CARRIED

NEW BUSINESS

12. No items.

CONSENT AGENDA ITEMS

13. Consent Agenda Items

MOVED by Thompson, seconded by Lambur:

THAT the Consent Agenda items as follows be approved:

- Item 13.1 regarding 2022 General Local Election – Notice of Failure to Late File; and
- Item 13.2 regarding Delegation Request.

CARRIED

13.1. 2022 General Local Election – Notice of Failure to Late File (File: 1645-16)

THAT the report dated February 21, 2023 regarding 2022 General Local Election – Notice of Failure to Late File be received for information.

13.2. Delegation Request (File: 0120-30)

THAT the delegation request from Renewal Home Development & Nickel Bros, regarding Enabling Home Relocation as a Waste Mitigation Strategy, be approved.

OTHER ITEMS / NOTICES OF MOTION

14. No items.

REPORTS FROM MAYOR AND COUNCILLORS

15. Reports from Mayor and Councillors

Mayor Sager reported on meetings with Translink and Metro Vancouver, and of an upcoming meeting of the Municipal Finance Authority as a newly-appointed Trustee.

Councillor Cassidy reported on a recent article in the North Shore News regarding the pollution of Larson Creek in June 2018 that resulted in the death of fish in that creek, informed that the courts have fined the responsible company \$1 million, and thanked the West Vancouver Streamkeeper Society for their efforts to bring the matter to a just resolution.

Councillor Watt reported that the North Shore Sports Awards will be hosted at the West Vancouver Community Centre on March 28, 2023 from 7 to 9 p.m., and thanked Enhance West Van for supporting sports programs in the District.

Councillor Gambioli: reported on a recent article in the North Shore News regarding the pollution of Larson Creek in June 2018 that resulted in the death of fish in that creek, commented regarding the fine levied against the responsible company, and thanked the West Vancouver Streamkeeper Society for their efforts to bring the matter to a just resolution; reported on attendance at the Nowruz Fire Festival at Ambleside Park on March 14, 2023; and reported on participation in the safety blitz at Gleneagles Ch'axáy Elementary School on March 27, 2023, and commented regarding traffic and pedestrian safety.

Mayor Sager thanked the Persian community for the Nowruz Fire Festival at Ambleside Park on March 14, 2023 and commented regarding Provincial funding that could be applied to a variety of District initiatives.

MOVED by Cassidy, seconded by Gambioli:

THAT the oral reports from the Mayor and Councillors be received for information.

CARRIED

PUBLIC QUESTIONS AND COMMENTS

16. Public Questions and Comments

There were no public questions or comments.

ADJOURNMENT

17. Adjournment of March 27, 2023 Council Meeting

MOVED by Watt, seconded by Cassidy:

THAT the March 27, 2023 Council meeting be adjourned.
(8:39 p.m.)

CARRIED

Certified Correct:

[Original signed by Mayor]

MAYOR

[Original signed by Corporate Officer]

CORPORATE OFFICER