

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**INTERMUNICIPAL BUSINESS LICENCE AGREEMENT AUTHORIZATION BYLAW
NO. 4272, 2001**

A Bylaw to enter into an agreement between The Corporation of the District of West Vancouver, The Corporation of the City of North Vancouver and The Corporation of the District of North Vancouver, relating to an intermunicipal Business Licence Scheme.

WHEREAS Section 662 of the Local Government Act provides that Council may enter into an agreement with the Corporation of the City of North Vancouver and the Corporation of the District of North Vancouver to administer an intermunicipal Business Licence Scheme.

AND WHEREAS Council has expressed a desire to improve the regulatory environment for businesses in the community.

NOW THEREFORE the Council of The Corporation of the District of West Vancouver, in open meeting assembled, enacts as follows:

1. **TITLE**

This Bylaw may be cited as the “Intermunicipal Business Licence Agreement Authorization Bylaw No. 4272, 2001”.

2. **AUTHORIZATION**

The Council authorizes The Corporation of the District of West Vancouver to enter into an agreement with the Corporation of the City of North Vancouver and the Corporation of the District of North Vancouver to administer an Intermunicipal Business Licence Scheme, in accordance with the terms and conditions outlined in the agreement attached hereto and marked “Schedule “A” to Bylaw No. 4272, 2001”.

3. **EXECUTION OF DOCUMENTS**

The Mayor and Municipal Clerk are authorized to sign and seal with the Corporate Seal the necessary documents to give effect to the intent on this Bylaw.

READ A FIRST TIME on December 3, 2001.

READ A SECOND TIME on December 3, 2001.

READ A THIRD TIME on December 3, 2001.

ADOPTED by the Council on December 10, 2001.

[Original signed by Mayor]

Mayor

[Original signed by Municipal Clerk]

Municipal Clerk

SCHEDULE “A” OF BYLAW NO. 4272, 2001

Intermunicipal Business Licence Agreement

WHEREAS the Corporation of the City of North Vancouver, the Corporation of the District of North Vancouver and The Corporation of the District of West Vancouver wish to enter into an agreement in which an Intermunicipal Business Licence issued in one of the municipalities will allow a person to carry on the business specified in the Intermunicipal Business Licence in any of the municipalities which are parties to the agreement.

THEREFORE the Corporation of the City of North Vancouver, the Corporation of the District of North Vancouver, and The Corporation of the District of West Vancouver agree as follows:

DEFINITIONS

Intermunicipal Business Licence means a business licence which allows the holder of the licence to carry on business within one or more of the Member Municipalities, subject to the terms and conditions of the respective Bylaws of the Member Municipalities within their respective jurisdictions.

Intermunicipal Business Licence Fee means the annual fee charged by the issuing Municipality to administer the Intermunicipal Business Licence scheme, which is in addition to the business licence fee applicable to the specific categories of business eligible to hold an Intermunicipal Business Licence.

Issuing Municipality means the Member Municipality which issued the Intermunicipal Business Licence.

Member Municipality means the Corporation of the City of North Vancouver, The Corporation of the District of North Vancouver, and The Corporation of the District of West Vancouver.

AUTHORITY AND RESPONSIBILITIES OF THE MEMBER MUNICIPALITIES

- 1.0 Each Issuing Municipality shall retain for its own purposes the business licence fees collected for the specific categories of business eligible to hold an Intermunicipal Business Licence.
 - 1.1 The Issuing Municipality shall charge an Intermunicipal Business Licence fee whose amount has been set out in bylaw.
 - 1.2 The Issuing Municipality shall distribute the total amount of the Intermunicipal Business Licence Fee collected by the Issuing Municipality equally between the other Member Municipalities.
 - 1.3 The Issuing Municipality shall pay the amount owing to each Member Municipality without interest every six months.
- 2.0 Every Intermunicipal Business Licence shall be issued in a form to be agreed to from time to time by the managers responsible for business licencing in each of the Member Municipalities.

- 3.0 Each of the Member Municipalities shall provide to the other Member Municipalities from time to time, or as requested by a Member Municipality, a list of Intermunicipal Business Licences that have been issued, and a cumulative list for the calendar year.
- 4.0 The Member Municipalities shall consult each other from time to time to address issues or amendments regarding the Intermunicipal Business Licence Scheme.
- 5.0 Nothing in this Agreement shall affect the authority of Council of an Issuing Municipality to refuse, suspend or revoke any licence issued by the Issuing Municipality.
- 6.0 Nothing in this Agreement shall limit the authority of the Council of a Member Municipality to enact and enforce regulations in respect of any class of business.

REFUSAL, SUSPENSION OR REVOCATION OF ANY INTERMUNICIPAL BUSINESS LICENCE

- 7.0 If an Issuing Municipality refuses, suspends or revokes an Intermunicipal Business Licence, the Issuing Municipality shall notify the Member Municipalities as soon as possible.
- 8.0 If a Member Municipality is of the view that the holder of an Intermunicipal Business Licence has been guilty of misconduct in respect of the business, the Member Municipality may request that the Issuing Municipality suspend the Intermunicipal Business Licence or refuse or revoke the Intermunicipal Business Licence.
 - 8.1. The Member Municipality shall provide information, documentation and other evidence of the misconduct for consideration by the Issuing Municipality with its request for the suspension, refusal or revocation of the Intermunicipal Business Licence.
- 9.0 If the holder of a refused, suspended or revoked Intermunicipal Business Licence attempts to carry on business within one of the Member Municipalities during the refusal, suspension or revocation, the Member Municipalities shall notify the Issuing Municipality as soon as reasonably possible.

WITHDRAWAL FROM THE AGREEMENT

- 10.0 A Member Municipality shall provide written notice to the other Member Municipalities of its intention to withdraw from the Intermunicipal Business Licence Agreement.
- 11.0 The written notice to withdraw shall include a copy of the bylaw which deletes the provisions of the Intermunicipal Business Licence Scheme from the respective Business Licence Bylaw.
- 12.0 This Agreement shall come into effect on January 1, 2002.

Signed and Delivered on behalf of the Member Municipalities, the Councils of each of which has, by bylaw, adopted this agreement and authorized their signatories to sign on behalf of the respective Councils, on the dates indicated below.

The Corporation of the City of North Vancouver

Mayor _____
 Clerk _____
 Date _____

The Corporation of the District of North Vancouver

Mayor _____

Clerk _____

Date _____

The Corporation of the District of West Vancouver

Mayor _____

Clerk _____

Date _____