



District of West Vancouver

**District of West Vancouver
Archives Reserve Fund
Bylaw No. 5050, 2019**

Effective Date: December 2, 2019

District of West Vancouver

District of West Vancouver Archives Reserve Fund Bylaw No. 5050, 2019

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District of West Vancouver

District of West Vancouver Archives Reserve Fund Bylaw No. 5050, 2019

A bylaw to establish a reserve fund for the creation, maintenance, and preservation of archives in the District of West Vancouver and for furthering the goals of the District's archival programs and policies

WHEREAS Part 6, Division 4, Section 188 (1) of the Community Charter states that a Council may, by bylaw, establish a reserve fund for a specified purpose and direct that money be placed to the credit of the reserve fund;

AND WHEREAS the Council of The Corporation of the District of West Vancouver deems it expedient to provide for the creation, maintenance, and preservation of archives in the District of West Vancouver and for furthering the goals of the District's archives program and policy;

NOW THEREFORE, the Council of The Corporation of the District of West Vancouver enacts as follows:

Part 1 Citation

- 1.1 This bylaw may be cited as District of West Vancouver Archives Reserve Fund Bylaw No. 5050, 2019.

Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 Definitions

- 3.1 In this bylaw:

"Archives" means that part of the District of West Vancouver's records management program responsible for the acquisition, preservation and communication of records selected for permanent preservation.

"District" means the District of West Vancouver.

“Donations” means any monies for which a tax deductible receipt is issued by the District of West Vancouver.

Part 4 Purpose of Reserve Fund

- 4.1 Monies in this fund shall be used solely for the purpose of the creation, maintenance and preservation of the archives of the District of West Vancouver and for furthering the goals of the District’s archives programs and policies as determined from time to time.
- 4.2 Donations received by the District for support of the archives shall be paid into this reserve fund unless otherwise directed by Council at the time of donation.
- 4.3 Additional funding from current revenues, general revenue fund surplus, community amenity contributions, district capital projects, or as otherwise directed by Council may be paid into this reserve fund.
- 4.4 Amounts in this fund shall be invested in accordance with the District’s investment policy and practice from time to time, and interest so earned shall be credited to the fund.
- 4.5 Expenditures from this fund shall be authorized by an expenditure resolution of Council citing the fund as a source and specifying the archival support use of the funds.

READ A FIRST TIME on November 18, 2019

READ A SECOND TIME on November 18, 2019

READ A THIRD TIME on November 18, 2019

ADOPTED by the Council on December 2, 2019.

[Original signed by Mayor]
Mayor

[Original signed by Corporate Officer]
Corporate Officer