

SHORT-TERM RENTAL ACCOMMODATION

Required document checklist

Note: When submitting your application, it is important to ensure that it is complete and contains all applicable documents. Please attach this checklist to your Short-Term Rental (STR) business licence application submission.

REQUIRED DOCUMENTS

- STR Business Licence Application
- STR Operator Declaration
- Proposed parking arrangement (written or drawn are acceptable)
- Two pieces of government issued identification with address

OR

- One piece of government issued identification with address and one piece of mail with address

If applicable:

- If you are applying for a Short-Term Rental-Dwelling unit, you must have an approved Secondary Suite Licence # _____
- Strata Authorization Form
- Owner Authorization Form

Freedom of Information and Protection of Privacy Act Notice for supporters of this local area service request: By signing below and indicating your support for this local area service request, you are voluntarily consenting to the collection of your personal information by the District of West Vancouver through the requestor named above. This information is being collected by the District of West Vancouver pursuant to section 26 (c) and (e) of the *Freedom of Information and Protection of Privacy Act*.

If you have any questions about the collection of this personal information, please contact the Privacy Officer: foippa@westvancouver.ca; 604-921-3497; 750 17th Street, West Vancouver BC V7V 3T3.