

District of West Vancouver
POLICY

Title: Short-Term Rental Accommodation Enforcement
Division: Legislative Services
Policy Number: 0224
File Number: 0282-20-0224

1. Purpose

- 1.1. This policy establishes a framework for enforcement of Short-Term Rental Accommodation Business Licences within the District.

2. Scope

- 2.1. This policy applies to every person carrying on the business or operation of Short-Term Rental Accommodation within the District, including Hosts.

3. Definitions

- 3.1. “**Applicant**” means an agency, organization, individual, association, or group.
- 3.2. “**Application**” means the District Short-Term Rental Accommodation Business Licence application.
- 3.3. “**Bylaw Notice**” means a notice of contravention and associated penalty designated in the District Bylaw Notice Enforcement Bylaw, as amended.
- 3.4. “**Compliance Letter**” means a letter regarding a contravention(s) of District Bylaw(s) and setting out a required deadline.
- 3.5. “**Council**” means the Council of The Corporation of the District of West Vancouver.
- 3.6. “**District**” means The Corporation of the District of West Vancouver.
- 3.7. “**Fees and Charges Bylaw**” means the District Fees and Charges Bylaw, as amended.
- 3.8. “**Host**” has the meaning ascribed to it by District Zoning Bylaw, as amended.
- 3.9. “**Illegal Secondary Suite**” means a secondary suite or detached secondary suite that does not have an approved licence as required by District Business Licence Bylaw, as amended.
- 3.10. “**Inspector**” has the meaning ascribed to it by District Business Licence Bylaw, as amended.
- 3.11. “**Licence**” has the meaning ascribed to it by District Business Licence Bylaw, as amended.
- 3.12. “**Registered Owner**” means the persons or legal entity registered on title with the Land Title and Survey Authority of British Columbia.

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- 3.13. **“Province”** means the Province of British Columbia’s Short-Term Rental Branch in the Ministry of Housing and Municipal Affairs.
- 3.14. **“Secondary Suite”** has the meaning ascribed to it by District Zoning Bylaw, as amended.
- 3.15. **“Short-Term Rental Accommodation – Dwelling Unit”** has the meaning ascribed to it by District Business Licence Bylaw, as amended.
- 3.16. **“Short-Term Rental Accommodation – Room”** has the meaning ascribed to it by District Business Licence Bylaw, as amended.

4. Policy Statement

- 4.1. The following principles apply to Short-Term Rental Accommodation in the District:
 - (a) Prioritize health, safety, and bylaw compliance;
 - (b) Minimize impacts on the availability of long-term rental housing;
 - (c) Require valid business licence type for Short-Term Rental Accommodation;
 - (d) Promote responsible host and guest behaviour and minimize potential disruptions to neighbours and the greater community; and
 - (e) Provide for enforcement of Short-Term Rental Accommodation regulation that is fair and consistently applied across all Short-Term Rental Accommodation licence types.

5. Authority

- 5.1. Business Licence Bylaw, as amended.
- 5.2. Bylaw Notice Enforcement Bylaw, as amended.
- 5.3. Municipal Ticket Information System Implementation Bylaw, as amended.
- 5.4. Zoning Bylaw, as amended.

6. Related Documents

- 6.1. *Short-Term Rental Accommodations Act.*
- 6.2. Short-Term Rental Accommodation Enforcement Procedure 0231.

7. Approval

Approved by	<input type="checkbox"/> Municipal Manager	<input checked="" type="checkbox"/> Mayor and Council
Approval date	2026/02/23	
Council minutes Document ID (Council Policies only)	LGDM-711734498-25062	
Council report Document ID (Council Policies only)	LGDM-711734498-25068	
Signature	<u><i>[Original signed by Mayor]</i></u> MAYOR	

8. Additional Information

Category	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
Related procedure	<input checked="" type="checkbox"/> Yes (0282-20-0231)	<input type="checkbox"/> No
Date of last review	2026	